

ACCESS FOR ALL

The organisation commits to creating home, work or community access for staff, volunteers and clients

Needs: Computers, access points, outreach staff/volunteers, tech support.



TRAINING WORKSHOPS

The organisation works with local trainers to run formal and informal events for staff, volunteers and others to develop computer and Net skills.

Needs: Trainers, access to networked computers



INTRANET-EXTRANET

The organisation develops a comprehensive online information and communications system accessible by all who work with it. Email, documents, calendars, web publishing.

Needs: Computers for all, consultancy, information manager.



SUPPORT FOR DISABILITIES

Special software, and adapted hardware, is designed to provide people who have disabilities with easy access and a supportive environment.

Needs: Access, appropriate hardware, software and tutor



FUNDRAISING ONLINE

The organisation uses its web-site and email newsletter to fundraise for its activities

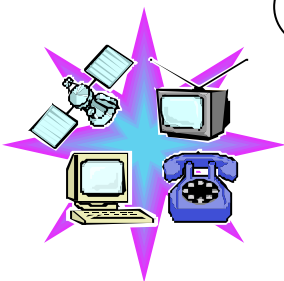
Needs: Quality web site and communication systems, with staff support.



DEDICATED TECH SUPPORT

A technically-qualified member of staff is recruited to manage intrnal and external systems.

Needs: Member of staff, equipment.



AUDIT AND TECH PLAN

An audit establishes needs and current tech resources of the organisation and those it works with, leading to a technology development plan

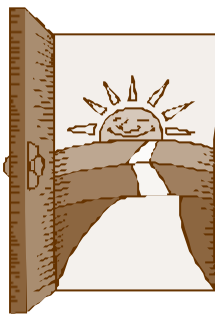
Needs: Staff time, specialist support.



VOLUNTEERS/MENTORS

Technical support and training is managed by recruiting volunteers with appropriate skills.

Needs: Management of volunteers, equipment.



2

WEBSITE

The organisation develops a website of information relevant to its aims, with links to other projects.

Needs: Technical and content skills, systems, maintenance



2

LAPTOP LENDING

Staff and volunteers are loaned laptops so they can work from home or elsewhere, as well as the office.

Needs: Laptops and maintenance plan. Internet accounts.



1

E-MAIL NEWSLETTER

An email newsletter keeps volunteers, supporters and partners up to date with the organisation's activities and other relevant information.

Needs: Simple email system and staff time.



2

VIDEO CONFERENCING

Users are able to communicate with other centres through web cameras.

Needs: Hardware, Software, tutor skills.



1

EMAIL LISTS

The organisation uses off-the-shelf free systems to create newsletters, discussion forums, file exchange and calendars

Needs: Staff with some Net skills

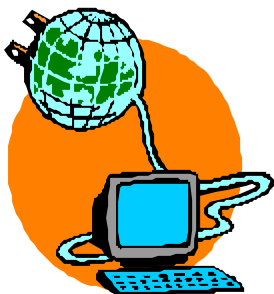


1

OFFICE SKILLS

Generic skills training is available for word Processing, spreadsheets, databases etc.

Needs: Equipment, tutor skills.



1

FUNDING AND OTHER INFO

Staff use the Net to search for funding and other sources of information

Needs: Equipment and Net search skills.



1

COLLABORATION ONLINE

Staff and volunteers use the intranet or email lists system to work together with partners in virtual teams

Needs: Equipment, Net skills, initial support